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F R I E N D S

**ERASMUS+ PROGRAMME, KEY ACTION 2**  
**CAPACITY BUILDING IN HIGHER EDUCATION**

**Furthering International Relations Capacities and Intercultural Engagement to  
Nurture Campus Diversity and to Support Internationalisation at Home  
(FRIENDS)**

**FRIENDS 2<sup>nd</sup> PARTNER MEETING AGENDA**  
11<sup>th</sup> – 14<sup>th</sup> June 2019

**Venue:** Istanbul Aydin University (IAU)  
**Address:** Florya Kampusu Beşyol Mah.Inonu Cad.No: 38;  
Sefakoy-Kucukcekmece / Istanbul, Turkey  
<https://www.aydin.edu.tr/en-us/Pages/iletisim.aspx>

<b>10<sup>th</sup> June, Monday</b>	
<i>Arrival to Istanbul</i>	

<b>11<sup>th</sup> June, Tuesday</b>	
09:00– 09:30	Registration
09:30 – 09:40	Group photography session
09:40 – 09:50	<b>Opening address by IAU management team</b>
09:50 – 10:30	<b>FRIENDS project updates and recent developments. FRIENDS Code of Conduct</b> Varna University of Management (VUM)
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<b>FRIENDS Dissemination Panel. FRIENDS Swags Design Contest.</b> Payap University team

12:30 – 13:30	<i>Lunch</i>
13:30 – 15:30	<b>Project Financial Management</b> Workshop led by VUM team members
15:30 – 16:00	<i>Coffee break</i>
16:00 – 17:00	<b>FRIENDS Quality Panel</b> Workshop led by Svay Rieng University (SRU)
	<i>Welcome dinner</i>

### 12<sup>th</sup> June, Wednesday

#### Workshop European Higher Education in the World

09:00 – 09:45	<b>European Higher Education in the World: political background, policies, programmes</b> Plenary session led by VUM
09:45 – 10:15	<i>Coffee break</i>
10:15 – 12:15	<b>European Higher Education in the World</b> Parallel workshops led Budapest Metropolitan University (BMU) and IAU
12:15– 13:15	<i>Lunch</i>
13: 15 – 15:15	<b>European Higher Education in the World</b> Parallel workshops led by VUM and Silesian University of Technology (SUT)
15:15– 15:45	<i>Coffee break</i>
15:45 – 16:45	<b>IaH From Awareness to Action: programming, planning and reporting of WP2 upcoming activities</b> Workshop led by SUT
	<i>Free and easy</i>

### 13<sup>th</sup> June, Thursday

#### Workshop European Higher Education in the World

09:00 – 11:00	<b>European Higher Education in the World</b> Parallel workshops led by VUM and SUT
11:00 – 11:30	<i>Coffee break</i>
11:30 – 13:30	<b>European Higher Education in the World</b> Parallel workshops led by BMU and IAU
13:30– 14:30	<i>Lunch</i>
14:30 – 15:30	<b>European Higher Education in the World</b> Workshop debriefing
15:30 – 16:00	<i>Coffee break</i>

16:00 – 17:30	<b>Round table on project management issues specific to the Partner Countries (VAT, equipment tendering procedures and instalment, etc.)</b> Project teams of HEIs in Bhutan, Cambodia, Malaysia, Thailand, Philippines and VUM
	<i>Free and easy</i>

<b>14<sup>th</sup> June, Friday</b>	
09:30 – 10:30	<b>FRIENDS: the way ahead.</b> Parallel workshops in WP 3 and WP 4 led by Saint Louis University and Prince of Songkla University
10:30 – 11:30	<b>FRIENDS: the way ahead</b> Reporting on parallel workshops results
11:30 – 12:00	<b>Programming the upcoming partner meeting Cambodia</b> Information session led by SRU
12:00 – 13:00	<b>Debriefing and closing session</b> <b>Delivery of certificates</b>
13:00 – 14:00	<i>Lunch</i>
14:00 – 18:30	<i>FRIENDS networking session: getting to know Istanbul together</i>
19:00	<i>Farewell dinner</i>

<b>15<sup>th</sup> June, Saturday</b>	
<i>Departure from Istanbul</i>	

**Dress code:**

Meetings: **Smart casual**

Istanbul city tour & farewell dinner: **casual and comfortable walking shoes**

**Contact persons:**

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