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WP4: FRIENDS Teahouses

PSU Team



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WP4: FRIENDS Teahouses

WP4 Overview

4.1 Student Boot Camp

- 8 weeks, Year 2, M9, M10 (4 weeks each)

4.2 Home Away from Home Staff Retreat

- 1 week, Year 2, M11

4.3 Home Away from Home Programme

- 4 weeks, Year 3, M1, M2 (2 weeks each)

4.4 FRIENDS Teahouses Code of Conduct and Calendar

- 4 weeks, Year 3, M1, M2 (2 weeks each)

4.5 FRIENDS International Multicultural Festivals

- 2 weeks, Year 3, M3



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4.1 Student Boot Camp

- Due date: 14-09-2020
- 3 Winners of Digital Storytelling Contest (PC HEI)
- 8-week student mobility in Bulgaria
- PrC HEI expert trainers deliver 7 modules:
 - Cross-cultural studies
 - Creativity and innovation
 - Art management
 - Event management
 - project management
 - Leadership
 - student engagement



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4.1 Student boot camp

- The students who are going to Bulgaria must be the qualified one.
 - Students have to be a full time student
 - Students can communicate in English well
- Time for students to go to Bulgaria. When is it going to be a suitable time for students?
Started from mid-June or Mid July? It depends on the teaching period.
- Credits can be transferred if the modules provided by the boot camp are related to the program of the home institution. How to make credits from each Uni compatible?
- Visa issue (make sure you can get the visa in time)



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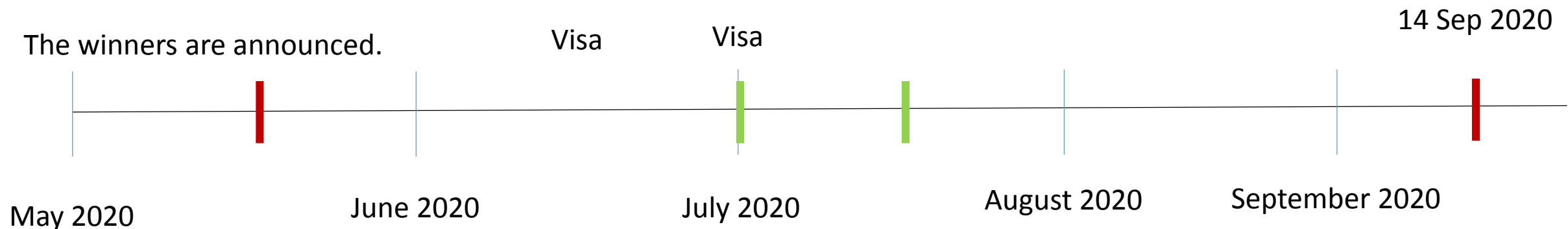


4.1 Students boot camp

Time : Mid-June to mid August 2020?

Period : 8 weeks

Agenda/Activities : by Bulgaria team





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4.2 Home away from Home Staff Retreat

- Due date: 14-10-2020
- 3-day event
- 5th Partner meeting in Thailand
- Design thinking activities for HafH Programme
- HafH program



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4.2 Staff retreat

- We need to have the agenda and activity for this event
- Who is going to be a leader of a team-building activity?



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4.2 Staff Retreat

When :

Period : 3 days event

Leader :

Agenda :

Activities :



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The proposed agenda for the Staff Retreat

Day 1: Home away from home program

- 09.00 – 10.00 : Plenary session: Introduction to Home away from home program led by VUM
- 10.00 – 10.30 : Ice-Breaker activities
- 10.30 – 11.00 : Coffee break
- 11.00 – 12.00 : Best practice regarding the provision of international student care and support from PrC
- 12.00 – 13.00 : Lunch break
- 13.00 – 14.30 : Best practice regarding the provision of international student care and support from PrC
- 14.30 – 15.00 : Coffee break
- 15.00 – 17.00 : Best practice regarding the provision of international student care and support from PC



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Day 2: Home away from home program

09.00 – 10.30 : Discussion on common problems faced by international students and international affairs office

10.30 – 11.00 : Coffee break

11.00 – 12.00 : Team building (each team is going to find the solution for the problems raised in the first session)

12.00 – 13.00 : Lunch break

13.00 – 14.30 : Team building (each team is going to find the solution for the problems raised in the first session)

14.30 – 15.00 : Coffee break

15.00 – 17.00 : Draw some conclusions what make international students feeling like they are still at home.



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Day 3: Home away from home program

09.00 – 10.30 : Create their own home away from home program

10.30 – 11.00 : Coffee break

11.00 – 12.00 : Presentation and discussion on each university's home away from
home program

12.00 – 13.00 : Lunch break

13.00 – 15.00 : Presentation and discussion on each university's home away from
home program



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4.3 Home away from Home Programme

- Date: 14-01-2021
- 5-page document stating HafH programme in English
- fit local context
- Translated to the official language of each PC
- HafH programme will be implemented by the PC IRO



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4.4 Teahouse Code of Conduct and Calendar

- Date: 14-01-2021
- Multicultural hub and social space where students from different cultural background will meet, gather, create, share, interact, and learn from each other.
- Agenda for Teahouse activities
- Made by PC IRO and students from Boot camp
- To be regularly updated with formal and informal activities
- Equipment (total)
 - 24 desk computers
 - 36 laptops
 - 60 MS Office licenses
 - 12 copy machines
 - 12 projectors
 - 12 TVs
- To be published through websites and social media channels



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4.4 Friends Teahouses

- Ensure that you are able to get a room from your Uni.
- How to make it be sustainable? Could be a official unit of Uni?
- How to promote the Friends Teahouses? (education fare, conference, or other media)
- Since we have to buy many equipment, ensure that it fits to your tendering or purchasing system of the Uni and also ensure that such equipment is useful for FRIENDS project.
- The specs of the equipment can be changed.
- VAT exemption ; keep in mind that VAT cannot be reimbursed.



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4.5 FRIENDS International and Intercultural Festivals

- Date: 14-02-2021
- 1-day large-scale event (min. 200 participants)
- Event to be held upon completion of the FRIENDS Teahouse
- To be covered by media
- To be turned into an annual intercultural event



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4.5 FRIENDS festival

- Agenda (We should have agenda in advance so we know what to do in this event)
- How to make it interesting, not boring?
- How to promote this opening event to the public?
- Since we need at least 200 participants, make sure that you have a good PR.



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Progress Indicators

1. 12 FRIENDS Teahouses established
2. 12 PC HEIs to adopt a Home away from Home Programme
3. Level of satisfaction among Staff Retreat participants at least 75%
4. Level of satisfaction from target users of teahouse at least 75%
5. Level of satisfaction among Festival participants at least 75%



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Thank you!