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F R I E N D S

**ERASMUS+ PROGRAMME, KEY ACTION 2
CAPACITY BUILDING IN HIGHER EDUCATION**

**Furthering International Relations Capacities and Intercultural Engagement
to Nurture Campus Diversity and to Support Internationalisation at Home
(FRIENDS)**

TASK FORCE ACTION PLAN

Internationalisation at Home (IaH): From Awareness to Action

Work Package 2

GOALS AND OBJECTIVES

- To improve the 12 Partner Countries' Higher Education Institutions' (PC HEIs) capabilities for internationalisation through staff trainings and by translating general awareness of the IaH concept into streamlined institutional policies and actions.
- To share functional knowledge across the 12 PC HEIs involved about the IaH concept's game changing role in view of universities' competitiveness and students' global skills development.
- To generate a university-wide conversation on the topic of IaH so that each of the 12 PC HEIs could draft and adopt a tailor-made Action Plan.

TASKS

1. Programme Countries (PrC) HEIs' experts will design, develop and facilitate a face-to-face workshop on European Higher Education in the World. The workshop will take place during the 2nd Partner Meeting and aims to train PC HEIs' staff members.
2. Each PrC HEI project team will organize and hold a webinar on an IaH key topic. The webinars (4 in total) are targeted at PC HEIs' audiences.

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3. Each PC HEI to initiate and encourage a large-scale discussion across the university on the issues of campus and curriculum internationalisation by organizing a dedicated round table with the involvement of university senior and middle management representatives and academic stakeholders.
4. Each PC HEI to draft and adopt an IaH Action Plan (12 in total across the consortium) on how to foster IaH at institutional level.

DELIVERABLES

Del. 2.1. Workshop European Higher Education in the World: at the **2-day workshop** held in the framework of the 2nd Partner Meeting and hosted by IAU (P4) in June 2019, PrC HEIs' experts to act as trainers and to share good practices in running competitive internationalised universities and efficient International Relations Offices; PC HEIs' trainees (at least **24 PC HEIs staff members**) to get acquainted with HE internationalisation policies, trends and developments in European academic context

Del. 2.2. IaH Capacity Building Webinars: in the course of July-August 2019, each of the 4 PrC HEIs to facilitate an hour long webinar (**4 in total across the consortium**) on various IaH topics, incl. internationalisation of curriculum, global skills development in local contexts, virtual mobility, campus diversity and intercultural engagement; in total, at least **240 PC HEIs' faculty and administrative staff members to attend each webinar**

Del. 2.3. Round Tables Campus & Curriculum: InterRationalise This!: each PC HEI to organize at least 1 round table at institutional level (**12 in total across the consortium**) to discuss with senior and middle university managers, faculty members and other relevant stakeholders how to internationalise the university's formal and informal curriculum; each round table to be attended by **at least 30 participants**

Del. 2.4. Institutional IaH Action Plans: each of the 12 PC HEIs to draft and endorse a document (12 IaH Action Plans in total across the consortium) listing and detailing the concrete measures and steps to be undertaken at institutional level until the end of the project in order to strengthen the processes of IaH across the university; the 12 Action Plans are to be revised and extended at the end of the project as part of the efforts to ensure project's impact and sustainability beyond the project life time

TEAM MEMBERS

All project partners; SUT (P3) to lead and coordinate WP2.



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PLANNED RESOURCES

WP2 Total costs: 84627.00 EUR
Number of workdays: 662 days
Staff costs: 29647 EUR
Number of partner meetings: 1 (2nd Partner Meeting)
Number of mobility flows: 31 staff mob. flow
Travel costs: 29480.00 EUR
Costs of stay: 25200.00 EUR
Subcontracting costs: 300 EUR to purchase a two-month long gotomeeting.com subscription plan providing access to 500 webinar participants per session

TIMELINE

Del. No	Activities (as per the LFM)	Duration (weeks)	4	5	6	7	8	9	10	11	12
			15.02.19-14.03.19	15.03.19-14.04.19	15.04.19-14.05.19	15.05.19-14.06.19	15.06.19-14.07.19	15.07.19-14.08.19	15.08.19-14.09.19	15.09.19-14.10.19	15.10.19-14.11.19
2.	IaH: From Awareness to Action		PrC*	PrC	PrC	PrC	PC**	PC	PC	PC	PC
2.1.	Workshop European HE in the World	1				X***					
2.2.	IaH Capacity Building Webinars	4						X			
2.3.	Round Tables C&C: InterRationalise This!	2								X	
2.4.	Institutional IaH Action Plans	4									X

* PrC: Activities taking place in the Programme Countries

** PC: Activities taking place in the Partner Countries

***X: Completion date deadline

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