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<b>PROJECT NAME</b>	FRIENDS	<b>PROJECT NUMBER</b>	598652-EPP-1-2018-1-BG-EPPKA2-CBHE-JP	<b>PROJECT MANAGER</b>	Michael Meallem
<b>DURATION</b>	15.10.2018 – 14.10.2021				

**OBJECTIVE** To improve PC HEIs' capabilities for internationalisation through staff trainings and by translating general awareness of the IaH concept into streamlined institutional policies and actions embedded in IaH Action Plans

GOAL	ACTION	SUB-ACTION	ACTIVITY	RESPONSIBLE	Target KPI	STATUS	START	END	Actual KPI	NOTES
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Goal #1:													
To strengthen the institutional capability of PYU	1.1	Establish a new International Council to oversee the implementation of the Action Plan and internationalization efforts.	1.1.1	Propose committee to International Affairs and PYU Administration	1.1.1.1	PYU committee resolution	Office of International Affairs	Committee Established	Yet to Start	01/11/2019	31/05/2020		International Council made up of a broad representation of the PYU campus, to oversee the implementation of the Action Plan and internationalization efforts.
	1.2	International student learning outcomes (ISLO)	1.2.1	Meetings with Academic Affairs, General Education and other related departments	1.2.1.1	Formation of student international learning outcomes	Office of General Education (GE)	New ISLIOs	Yet to Start	01/11/2019	31/05/2020		Adoption of a set of specific student international learning outcomes which define concrete international skills and knowledge the University aims to impart to our students to prepare them for increasingly 'borderless careers'.
					1.2.1.2	Presentation of ISLIO to related departments	Office of General Education (GE)	N/A	Yet to Start	01/06/2020	30/06/2020		
			1.2.2	Adoption of ISLO	1.2.2.1	Embedding ISLO in GE courses	Office of General Education (GE)	≥ 2 GE courses	Yet to Start	01/06/2020	31/9/2020		
					1.2.2.2	Assessment of ISLO results after first semester trial	Office of General Education (GE)	≥ 2 GE courses	Yet to Start	15/10/2020	31/03/2021		
	1.3	Workload recognition of internationalisation activities	1.3.1	Meetings with Academic Affairs, International Office and other related departments	1.3.1.1	Recommendations to PYU on workload recognition	Office of Academic Affairs	Recommendations Document	Yet to Start	01/11/2019	31/05/2020		To promote permanence and comprehensiveness of faculty engagement in international efforts, the Committee recommends that international programmatic activities be recognized for promotion and tenure in either teaching, research, or service criteria.
					1.3.1.2	Roundtables with faculties and related departments on workload recognition	Office of Academic Affairs	≥ 3 roundtables	Yet to Start	01/11/2019	31/05/2020		
			1.3.2	Implementation of new Workload recognition of internationalisation activities	1.3.2.1	Monitoring and Evaluation of results from new workload	Office of Academic Affairs	Increase of 50% in internationalisation activities	Yet to Start	01/06/2020	31/9/2020		

1.4	Student Exchange Policies to promote mobility	1.4.1	Meetings with Academic Affairs, General Education and other related departments	1.4.1.1	Revisions and formation of new student exchange policies	Office of International Affairs	New student exchange policies	Yet to Start	01/11/2019	31/05/2020		Review and address barriers tending to prevent PYU students from participating in study abroad programs, seeking to both make study abroad more affordable and integrate study abroad more tightly into the curriculum.
				1.4.1.2	Roundtables with faculties and related departments on workload recognition	Office of International Affairs	≥ 3 roundtables	Yet to Start	01/11/2019	31/05/2020		
				1.4.1.3	Recommendations to PYU on revised student exchange policies	Office of International Affairs	Recommendations Document	Yet to Start	01/11/2019	31/05/2020		
		1.4.2	Adoption of new Student Exchange Policies to promote mobility	1.4.2.1	Roundtable with academic faculties to explain new policies	Office of International Affairs	≥ 1 roundtables	Yet to Start	01/11/2019	31/05/2020		
				1.4.2.2	Dissemination of related information to all faculties and students	Office of International Affairs	Information sent to all 15 faculties and colleges	Yet to Start	01/06/2020	31/9/2020		
		1.4.3	Student exchange mobilities	1.4.3.1	Student exchange mobility applications from PYU	Office of International Affairs	Increase of 50% in student exchange mobility applications	Yet to Start	15/10/2020	31/03/2021		
1.5	Increase participation in international networks and partnerships that add value and can generate external funding	1.5.1	Applications by PYU to participate in international networks and partnerships	1.5.1.1	Applications submitted by PYU	Office of International Affairs	Increase of 50% in international projects	Yet to Start	01/11/2019	31/05/2020		
1.6	Develop and increase offering of degree programmes taught in English at the Bachelor's, Master's and PhD levels	1.6.1	Identification of potential curriculums through the International Committee and Academic Affairs	1.6.1.1	Roundtable with academic faculties to explain new strategy	Office of Academic Affairs	≥ 1 roundtables	Yet to Start	01/11/2019	31/05/2020		
				1.6.2	Development of new curriculum	1.6.2.1	Assign relevant departments with task of creating new curriculum	Office of Academic Affairs	≥ 1 curriculum	Yet to Start	01/06/2020	15/09/2020
		1.6.3	Submission of new degree program to academic affairs	1.6.3.1	Approval process for new curriculum	Office of Academic Affairs	≥ 1 curriculum	Yet to Start	15/09/2020	01/06/2021		
		1.6.4	Submission of new curriculum to Ministry of Education for approval	1.6.4.1	Request for new curriculum approval	Office of Academic Affairs	Ministry of Education Approval	Yet to Start	15/09/2020	01/06/2021		
		1.6.5	Opening of new curriculum	1.6.5.1	Marketing plan for recruitment of new students	Office of Academic Affairs	Marketing Plan	Yet to Start	15/09/2020	01/06/2021		

1.7	Develop and increase offering of short courses taught in English	1.7.1	Identification of potential short courses through the International Committee and Academic Affairs	1.7.1.1	Development of new curriculum	Office of International Affairs	≥ 5 short course curriculums	Yet to Start	01/11/2019	31/05/2020		
		1.7.2	Dissemination of short courses	1.7.2.1	Development of marketing materials	Office of International Affairs	N/A	Yet to Start	01/11/2019	31/05/2020		
		1.7.3	Delivery of short courses	1.7.3.1	Study Abroad programs at PYU	Office of International Affairs	≥ 5 short courses	Yet to Start	15/09/2020	01/06/2021		Potential courses include ISDSI, Liberty, SEASP
1.7.3.2	Courses for local students in English			Office of International Affairs	≥ 5 short courses	Yet to Start	15/09/2020	01/06/2021				
1.8	Increase the number of scholarships available for non-Thai students at Bachelor's, Master's and Doctorate levels	1.8.2	Develop and promote scholarships	1.8.2.1	Recommendations from committee for international scholarships	Office of Academic Affairs	Recommendations Document	Yet to Start	01/11/2019	31/05/2020		
				1.8.2.2	Implement ISAP (International Study Abroad Program)	Office of Academic Affairs	Increase of 30% in ISAP scholarships	Yet to Start	01/06/2020	15/04/2021		
1.9	Increase the number of international students	1.9.1	Increase the number of international students studying in full-time programs	1.9.1.1	Appointment of international marketing team	Office of International Affairs	Marketing Committee	Completed	01/11/2019	31/05/2020		
				1.9.1.2	Development of international marketing plan for full-time programs	Office of International Affairs	Marketing Plan	Yet to Start	01/06/2020	15/04/2021		
				1.9.1.3	Implement new marketing plan	Office of International Affairs	Increase of 10% of international students	Yet to Start	01/06/2020	15/04/2021		
		1.9.2	Increase the number of international students studying in short-term programs	1.9.2.1	Appointment of international marketing team	Office of International Affairs	Marketing Committee	Yet to Start	01/11/2019	31/05/2020		
				1.9.2.2	Development of international marketing plan for short-term programs	Office of International Affairs	Marketing Plan	Yet to Start	01/06/2020	15/04/2021		
				1.9.2.3	Implement new marketing plan	Office of International Affairs	Increase of 10% of international students	Yet to Start	01/06/2020	15/04/2021		
1.10	Development of Joint-degree programs	1.10.1	Identification of potential curriculums through the International Committee and Academic Affairs	1.10.1.1	Workshop on joint /dual degree program development and management	Office of International Affairs	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020		

			1.10.2	Identify potential HEIs partners	1.10.2.1	Arrange meeting with potential HEIs	Office of International Affairs	≥ 3 HEI partners	Yet to Start	01/06/2020	15/04/2021		
					1.10.2.2	Initialise development process of joint/dual degree program	Office of Academic Affairs	≥ 1 curriculum	Yet to Start	01/06/2020	15/04/2021		
1.11	Increase number of off-campus international educational programs delivered by PYU	1.11.1	Identify and implement potential off-campus international projects	1.11.1.1	Project development of potential educational programs	Centre for Social Impact	≥ 3 projects	Yet to Start	01/11/2019	31/05/2020			Organisational Development Certificate Program - MCAP, Organisational Development Certificate Program - Mandalay University, Thai-Laos Friendship Project
				1.11.1.2	Implement off-campus educational projects	Centre for Social Impact	≥ 4 off-campus locations	Yet to Start	01/06/2020	15/04/2021			
1.12	To develop an international marketing strategy	1.12.1	Develop international marketing strategy	1.12.1.1	Roundtables with related departments and stakeholders	Office of International Affairs	Strategic Marketing Plan	Yet to Start	01/11/2019	31/05/2020			
		1.12.2	Develop international marketing promotional activities	1.12.2.1	Update website in Chinese, English and Thai	Office of International Affairs	Website updated	Yet to Start	01/11/2019	31/05/2020			
				1.12.2.2	New marketing materials	Office of International Affairs	New marketing brochures/leaflets/S WAG	Yet to Start	01/11/2019	31/05/2020			
				1.12.2.3	Social media accounts for the International Office	Office of International Affairs	Social Media Accounts	Yet to Start	01/11/2019	31/05/2020			
		1.12.3	International information centres	1.12.3.1	Open centres outside of Thailand	Office of International Affairs	≥ 1 International Information Centres	Yet to Start	01/11/2019	31/12/2020			

**Goal #2**

To strengthen the IaH capacity of staff at the Office of International Affairs	2.1	Deliver internal training to multiply the knowledge gained from the webinars	2.1.1	Workshops	2.1.1.1	Workshop on IaH	Office of International Affairs / FRIENDS Project Team	≥ 3 workshops	Ongoing	01/11/2019	31/05/2020	1 workshop completed	
	2.2	Deliver workshops on topics related to IaH	2.2.1	Workshops	2.2.1.1	Workshop on academic collaboration	Office of Research	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020		
					2.2.1.2	Training on credit mobility and Quality Assurance	SHARE	≥ 5 PYU IA Staff attend	Completed	01/01/2019	30/09/2019	5 IA Staff Attended Trainings	Share Credit Mobility workshops in Jakarta, Manila and Bangkok
					2.2.1.3	Workshop on Cross-cultural communication	Centre for Social Impact	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020		

					2.2.1.4	Workshop on Virtual Mobility	Office of International Affairs	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020		
<b>Goal #3:</b>													
To strengthen the IaH capacity of faculty and administrators at PYU	3.1	Deliver internal training to multiply the knowledge gained from the webinars	3.1.1	Dissemination of IaH	3.1.1.1	Presentation to Dean's academic meeting on IaH		≥ 12 representatives of PYU units attend	Completed				
			3.1.2	3.1.2 Workshops with department heads and related faculty on IaH	3.1.2.1	Workshop on IaH	Office of International Affairs / FRIENDS Project Team	≥ 12 representatives of PYU units attend	Yet to Start	01/11/2019	31/05/2020		
			3.1.2.2		Workshop developing global citizenship skills	Learning Enhancement Centre (LEC)	≥ 12 representatives of PYU units attend	Yet to Start	01/11/2019	31/05/2020			
			3.1.2.3		3.1.1.3 Workshop on Cross-cultural communication	Centre for Social Impact	≥ 12 representatives of PYU units attend	Yet to Start	01/11/2019	31/05/2020			
			3.1.2.4		Workshop on Virtual Mobility	Office of International Affairs	≥ 12 representatives of PYU units attend	Yet to Start	01/11/2019	31/05/2020			
<b>Goal #4:</b>													
To strengthen integration of PYU international students into the campus community	4.1	To strengthen academic integration between local and international students	4.1.1	Embedding MOOC into the General Education unit related to Intercultural communication	4.1.1.1	Open GE courses related to IaH and embed MOOC	Office of General Education (GE)	≥ 2 GE courses with MOOC embedded	Yet to Start	01/11/2019	31/05/2020		
			4.1.2		Virtual Collaboration between PYU and consortium partners in delivering guest lectures	4.1.2.1	Identify lecturers at PYU who are interested in collaborative classrooms	Office of International Affairs	≥ 3 lecturers	Yet to Start	01/11/2019	31/05/2020	
			4.1.2.2	Workshop on Virtual Mobility for students		Individual Lecturers	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020			
			4.1.2.3	Delivery of virtual guest lectures		Individual Lecturers	≥ 3 virtual guest lecturers	Yet to Start	01/06/2020	15/04/2021			
			4.1.2.4	Delivery of virtual projects		Individual Lecturers	≥ 2 virtual projects	Yet to Start	01/06/2020	15/04/2021			
			4.2	To strengthen social and cultural integration between local and international students	4.2.1	Develop and deliver inter-cultural experiences on campus	4.2.1.1	International Day	Office of International Affairs	≥ 1 Event	Yet to Start	01/11/2019	31/05/2021
	4.2.1.2	International Cultural Nights					Office of International Affairs	≥ 5 Events	Yet to Start	01/11/2019	31/05/2021		
	4.2.1.3	Thai Cultural Events					Student Affairs	≥ 5 Events	Yet to Start	01/11/2019	31/05/2021		Wai Kru, Loi Kratong, Kantoke Night, Traditional Thai Music

			4.2.2	Combine freshmen induction activities with Thai and International students	4.2.2.1	Freshman Sports Day	Student Affairs	≥ 1 Event	Yet to Start	01/11/2019	31/05/2021		
			4.2.3	Develop Buddy program	4.2.3.1	Assign relevant departments with task of creating program	Office of International Affairs	1 buddy program framework	Yet to Start	01/11/2019	31/05/2020		
					4.2.3.2	Identify interested and suitable candidates for program	Office of International Affairs	≥ 20 Thai buddies	Yet to Start	01/11/2019	31/05/2020		
					4.2.3.3	Workshop on program for Thai students	Office of International Affairs	≥ 1 workshop	Yet to Start	01/11/2019	31/05/2020		
					4.2.3.4	launch buddy program	Office of International Affairs	≥ 20% of international students have a Thai	Yet to Start	01/11/2019	31/05/2020		
			4.2.4	Study tours for Thai students to international destinations	4.2.4.1	Develop and implement study tours to international destinations	Office of International Affairs	≥ 3 study tours	Yet to Start	01/11/2019	31/05/2020		Study tour for Thai students to Erasmus+ partner in Hanoi; Study tour to S. Korea; Internships for Faculty of Nursing; Internships for Faculty of Social Science and Humanities
			4.2.5	Community Service Projects	4.2.5.1	International Student Camp	Dr. Esther Wakeman Spiritual Development Office	≥ 2 activities	Yet to Start	01/11/2019	31/05/2021		laH motivates students to seek 'the intercultural' as well as 'the international', and to acknowledge effects of globalisation, migration, and cultural diversity on their doorstep. Formal learning scenarios, such as community research projects, might go hand in hand with service learning, excursions, or class visits by community members
	4.3	To increase global skills and internationalisation capacity of Thai students	4.3.1	Courses related to global skills and internationalisation strategy	4.3.1.1	Courses related to history and culture	Related departments	≥ 3 activities	Yet to Start	01/11/2019	31/05/2021		AG215
				4.3.2	Courses related to improving English skills for Thai / Foreign students	4.3.2.1	English courses	Office of General Education (GE) and Learning Enhancement Centre (LEC)	≥ 3 activities	Yet to Start	01/11/2019	31/05/2021	

**Goal #5:**

To Strengthen Intercultural experiences between local and International faculty	5.1	To strengthen academic integration between local and international faculty	5.1.1	Capacity-building Workshops	5.1.1.1	Workshop on applying for international research grants	Centre for Social Impact	≥ 3 activities	Yet to Start	01/11/2019	31/05/2020		
					5.1.1.2	Application for international research grants	Office of International Affairs	≥ 4 grant applications	Yet to Start	01/11/2019	31/05/2020		
					5.1.1.3	Implement co-teaching projects	Office of Academic Affairs	≥ 3 projects	Yet to Start	01/11/2019	31/05/2020		
					5.1.1.4	International faculty members teach Thai classes	Office of Academic Affairs	≥ 3 faculty	Yet to Start	01/11/2019	31/05/2020		

5.2	To strengthen language competency of faculty	5.2.1	Develop continuing professional training courses in English for Thai teachers	5.2.1.1	Develop continuing professional training courses in Thai for international teachers	Office of General Education (GE) and Learning Enhancement Centre (LEC)	≥ 3 courses delivered	Yet to Start	01/06/2020	31/05/2021		
				5.2.1.2	Develop continuing professional training courses in Chinese for both Thai and international teachers	Office of General Education (GE) and Learning Enhancement Centre (LEC)	≥ 3 courses delivered	Yet to Start	01/06/2020	31/05/2021		
5.3	To strengthen social and cultural integration between local and international faculty	5.3.1	Capacity-building Workshops	5.3.1.1	Workshop on Cross-cultural communication	Centre for Social Impact	≥ 3 courses delivered	Yet to Start	01/06/2020	31/05/2021		
5.4	To increase inbound and outbound visiting professors, research scholars, etc	5.4.1	Identify potential PYU staff interested/capable of mobility projects	5.4.1.1	Disseminate information to faculty on mobility opportunities	Centre for Social Impact	N/A	Yet to Start	01/06/2020	31/05/2021		
				5.4.1.2	Applications for research grants / mobility by PYU faculty	Office of International Affairs	≥ 4 grant applications	Yet to Start	01/06/2020	31/05/2021		
		5.4.2	Identify potential partner HEIs with interested faculty	5.4.2.1	Disseminate information to partner HEIs on visiting professor opportunities at PYU	Office of International Affairs	N/A	Yet to Start	01/06/2020	31/05/2021		

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